



# POLK COUNTY COMMISSIONERS COURT

November 8, 2016

Polk County Courthouse, 3<sup>rd</sup> floor

10:00 A.M.

2016-117

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form to the County Clerk prior to the Call To Order*).

\*\* Please turn off (or mute) all cell phones and pagers \*\*

1. **CALL TO ORDER.** \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. INTRODUCTION OF THE PREVENTION RESOURCE CENTER (PRC)

Kim Bartel, Community Liaison – Region 5 Prevention Resource Center of the Alcohol & Drug Abuse Council of Deep East Texas.

4. **OLD BUSINESS** (tabled from previous Agenda)

A. APPROVE MINUTES OF PREVIOUS MEETING: October 17, 2016 (Regular Meeting).

B. RECEIVE COUNTY AUDITORS REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025 (for the period ending September 30, 2016).

### NEW BUSINESS

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: October 25, 2016 (Regular Meeting).

B. APPROVE SCHEDULES OF BILLS.

C. ACCEPT 2017 RENEWAL OF RETIREE HEALTH AND PRESCRIPTION COVERAGES THROUGH TEXAS ASSOCIATION OF COUNTIES RETIREE MEDICAL PROGRAM.

D. APPROVE MAINTENANCE AGREEMENT WITH MORPHO TRUST USA FOR LIVESCAN IN THE AMOUNT OF \$1,599 ANNUALLY, AS REQUESTED AND BUDGETED BY DISTRICT CLERK.

- E. APPROVE FINAL PLAT FOR FOREST BEND SUBDIVISION, LOCATED IN PRECINCT 4.
  - F. RECEIVE NOTICE OF TERMINATION OF LEASE AGREEMENT WITH UTMB FOR PROPERTY LEASED IN THE JAMES J. "BUDDY" PURVIS HUMANITARIAN BUILDING IN CORRIGAN.
  - G. APPROVE AMENDMENT OF CONTRACT WITH WORKFORCE SOLUTIONS TO ADJUST "WORKSITE HOURS" FOR AGING PREPARATION SITE TO CONFORM TO FACILITY'S OPERATING HOURS.
  - H. APPROVE NOTICE OF TERMINATION OF CURRENT AGREEMENT WITH STAR GRAPHICS FOR COUNTY POSTAGE SYSTEM AND INITIATE NEW LEASE WITH PITNEY BOWES.
  - I. APPROVE PAYMENT REQUEST NO. 2 SUBMITTED BY WAY SERVICE LTD. FOR COUNTY ENERGY SAVINGS PROGRAM.
  - J. RECEIVE COUNTY TREASURER FY2016 4TH QUARTER REPORT (JUL-AUG-SEPT 2016).
  - K. RECEIVE COUNTY TREASURER ANNUAL INVESTMENT REPORT 2016 (OCT 2015 – SEPT 2016).
6. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
7. **CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE CURRENT BUDGET, AS FOLLOWS:**
- A. BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR;
8. **CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM (STATED) FUND BALANCE AND INCLUDED ON THE FY2016 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;**
- A. REQUEST OF COUNTY AUDITOR FOR PURCHASE OF SOFTWARE RELATING TO COMPUTER UPGRADE IN THE AMOUNT OF \$768.00 TO BE PAID FROM GENERAL FUND BALANCE.
  - B. REQUEST OF DISTRICT CLERK FOR PURCHASE OF LIVESCAN EQUIPMENT TOTALING \$3,837, AS LISTED IN CAPITAL PURCHASE PROJECTIONS FOR FY2017, TO BE PAID FROM GENERAL FUND BALANCE.
9. **CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS;**
- (PCT. 1) Lot 11, Blk 27, Sec 5, Holiday Lake Estates, Cause #T06-330
10. **CONSIDER APPROVAL OF FEE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN POLK COUNTY AND MPTX ASSOCIATES FOR HAZARD MITIGATION PLAN UPDATE.**
11. **RECEIVE AND TAKE ANY NECESSARY ACTION ON RATING COMMITTEE'S RECOMMENDATION FOR ADMINISTRATION AND ENGINEERING SERVICES FOR THE 2017-18 CDBG PROGRAM.**
12. **RECEIVE AND TAKE ANY NECESSARY ACTION REGARDING NOTICE OF CANCELLATION AND TERMINATION OF INTERLOCAL AGREEMENT WITH CITY OF HUNTSVILLE FOR LANDFILL SERVICES, EFFECTIVE JANUARY 3, 2017.**
13. **DISCUSS AND CONSIDER ANY NECESSARY CHANGES TO PERSONNEL POLICY RELATING TO OVERTIME RULE CHANGES IMPELEMENTED BY FLSA AND EFFECTIVE DECEMBER 1, 2016.**

**EXECUTIVE SESSION**


as authorized by Tex. Gov't Code, Title 5, Subchapter D, (Texas Open Meetings Act, as amended) Section 551.074 for;

- Deliberation regarding the appointment, employment, evaluation, reassignment, duties of a public officer or employee.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday –November 3, 2016



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – November 3, 2016 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: Schelana Hock (Deputy)

FILED FOR RECORD  
2016 NOV -3 PM 3: 30

*Schelana Hock*  
POLK COUNTY CLERK